

REQUEST A REIMBURSEMENT

TASC offers multiple ways to request reimbursement.

TASC Card®

Your **TASC Card** is the preferred and most convenient method to access available benefit account funds for all eligible expenses. You can automatically pay for and verify most eligible expenses at the point of purchase, eliminating the need to request a reimbursement and wait for payment.



Mobile

Picture to Pay makes paying an expense even easier. In the TASC mobile app, open the **Menu** and tap **Pay the Provider**, then select **Use Picture to Pay**. Take a photo of the bill, enter the amount you want paid, then submit. TASC pays the provider directly from your benefit account!



Search for **TASC**
(green icon)

Online

Your online account offers another simple and fast way to pay an expense.

1. From the **Overview**, click **Pay a Provider**.
2. Select who incurred the expense, the expense date and the expense type.
3. Enter the amount and the provider details.
4. Attach the bill from **Bills and Receipts** or upload from your computer, then review and submit.

*Like **Picture to Pay** on mobile, TASC will send payment from your benefit account directly to the provider.*

Or, if you paid out-of-pocket without the TASC Card, you can request reimbursement online:

1. From the **Overview**, click **Request a Reimbursement**.
2. Select who incurred the expense, the expense date, expense type and expense details.
3. Attach your receipt(s) and add a description of the expense.
4. Click **Next** to review your request, then **Submit**.

MyCash

When you request a reimbursement, reimbursements are deposited into your MyCash account. You can access MyCash funds three ways:

1. Swipe your TASC Card at a merchant that accepts Mastercard.
2. Withdraw funds at an ATM (with a PIN) using your TASC Card.
3. Transfer funds to a personal bank account via the mobile app or online.

